

How to Order Obituaries from  
Chillicothe & Ross County Public Library

1. The charge is \$2.50 per obituary located. Please limit obituary requests to ten names. Upon receipt of the completed requests, you may then submit up to ten more names.
2. The request should include the date of death or the newspaper date. Additional family information helps us in researching. Requests must also include the name, address, phone number and email (if available) of the person making the request. Email is our preferred method of contact and delivery of obituaries.
3. Requests may be emailed to: [research@crcpl.org](mailto:research@crcpl.org)
4. Requests via telephone may be made by calling 740-702-4760.
5. Requests by mail may be sent to:

Genealogy Dept  
Chillicothe & Ross County Public Library  
140 S Paint St  
PO Box 185  
Chillicothe OH 45628

Requests will be searched on a first-come, first-served basis. The obituaries will be sent promptly upon receipt of payment.

Researchers are welcome to visit our genealogy department in person during our open hours at Chillicothe & Ross County Public Library, 140 S Paint St, Chillicothe, Ohio 45601. Black and white copies made on library premises are only ten cents per page since you do the look-ups yourself. For information about open hours, please refer to our website: [www.crcpl.org](http://www.crcpl.org)

Chillicothe & Ross County Public Library has microfilm for local newspapers only. For other newspapers listed in the Rutherford B Hayes Obituary Index, check the List of Newspapers on their website to find out which library owns the newspaper microfilm. <https://www.rbhayes.org/main/ohio-obituary-index/>